

top 20 under twenty

20

20 ados avec brio

**Top 20 Under 20
Application Kit**

Application Deadline: January 20, 2006

Presented by:



Presenting Partner:

Mentoring Program Partner:



Media Sponsors:



NATIONAL POST

For Office Use Only
Name of Application:

Province/Territory:



INSTRUCTIONS FOR ALL APPLICANTS

PLEASE FOLLOW THESE IMPORTANT INSTRUCTIONS

- Make sure that every one of the Eligibility Requirements fits you and your project or idea exactly
- Read the application package thoroughly and carefully. Follow all instructions. Go over the Application Checklist point by point so you are certain that all parts of the application are completed.
- Visit our website for FAQs: <http://www.Top20Under20.ca>. Contact the Top 20 Under 20 offices with other questions you may have via email: Top20@youth-in-motion.ca.
- The electronic application form allows you to type in your responses and to print off the filled-in form. **Note: this form cannot be saved.** When you close it, all information that you have entered is deleted. **Tip:** Print a blank copy of the Top 20 application form for reference. Then use word processing software to draft and save your answers to disk. Cut and paste your good copy into the appropriate fields on the form. Print off and review before submission.
- Photocopy your whole application package before sending it. It will not be returned to you.

ABOUT YOUR INNOVATION SPONSOR:

Your application to the Top 20 Under 20 Awards Program must be supported by someone you choose as your “Innovation Sponsor”. This person is someone who has been directly involved with your activities in innovation and can share detailed comments about you and your efforts. Your sponsor may be a peer, community member, business leader or teacher, however, he or she cannot be a family member or close relative.

IMPORTANT: The sponsor must complete and sign Section F. Make sure you give your sponsor Section F and ask them to complete this form. Also, they will need to include two (2) copies of the endorsement letter in a sealed envelope with the sponsor’s signature written across the seal. It is the applicant’s responsibility to obtain the sealed envelope from your sponsor in time for you to mail us your complete application package by the deadline. No exceptions will be made!

HOW TO GET YOUR APPLICATION TO US:

You can submit your application by Canada Post (regular mail, XpressPost or Priority), private courier or hand delivered.

All applications must be received by Youth in Motion no later than 4:30 pm on January 20, 2006.

Applications arriving after January 20, 2006 will not be opened.

Applications are to be sent to:

Top 20 Under 20™
c/o Youth In Motion
69 Bloor St. East, Suite 302
Toronto, ON M4W 1B3

For Office Use Only
Name of Application:

Province/Territory:



ELIGIBILITY REQUIREMENT

- Have a record of innovation, leadership and achievement, of meeting personal challenges, and of making a difference in school or the larger community.
- Be pursuing an education or training, like Canadian secondary, post-secondary or training education, including training or apprenticeship programs, GED, CEGEP, college, and university
- Include the endorsement of an ‘innovation sponsor’
- Be under the age of 20 as of **December 31, 2005**
- Be a Canadian citizen or landed immigrant
- Not already have won a Top 20 Under 20 award
- Applications must be received no later than January 20, 2006

KEY PROGRAM DATES

- October 17, 2005 - Nominations Open
- January 20, 2006 - Nominations close.
- March 7 - March 31, 2006 - Mandatory phone interviews, if short listed
- April 18, 2006 - Top 20 Under 20™ Award Recipients notified
- June 3, 2006 - Class of 2006 Top 20 Under 20™ Recipients brought to Toronto, ON
- June 6, 2006, Top 20 Under 20™ Breakfast Event
- June 3 - June 7, 2006, Top 20 Under 20™ Leadership Summit
- June 2006 - June 2007, Mentoring Program for Top 20 Under 20™ Recipients

APPLICATION CHECKLIST

- Two (2) copies of the application, each completed in full.
- No staples; paper clips only.
- Documentation proving that you are currently pursuing some form of education, whether it is Canadian secondary, post-secondary or training education (high school or equivalent, CEGEP, GED, college, university, or a training or apprenticeship program). A transcript or letter from the educational institution is acceptable. If it is a letter, it must be on letterhead and signed by a school official.
- Section F ‘Innovation Sponsor’s Endorsement’ is complete and signed by your sponsor.
- Your sponsor endorsement letter is included in the application package. It is in a sealed envelope with the sponsor’s signature across the seal. The sponsor has included two (2) copies of the letter.
- No additional material (newspaper clippings, video tapes, pictures, additional reference letters, resume, etc.) These will not be read, nor returned. **Include the following only:**
 - Completed application form - (Pages 3 - 9) - two (2) copies
 - Completed Section F - Page 10
 - Endorsement letter - two (2) copies sealed in an envelope
 - Documentation (letter or transcript) that verifies that you are **currently** pursuing some form of education.
- Make sure that your application is **signed**. If you are under the age of 16, please make sure a parent or legal guardian has also signed the application. **Unsigned applications will not be reviewed.**
- A self-addressed, stamped envelope for confirmation of receipt of your application. **Make sure the correct postage amount is on the envelope.**

For Office Use Only
Name of Application:

Province/Territory:



Section A: About You

First Name: _____ Last Name: _____

Age at Application: _____ Date of birth: _____ Gender: M F
day month year

Place of birth: _____
city province/other country

I am a Canadian citizen or permanent resident according to immigration law: yes no

Preferred language of communication English French

Home address: _____

City: _____ Prov. _____ Postal Code: _____

Home Telephone No: (_____) _____ Email: _____

Education/Training: (List all the schools/ training/ apprenticeship programs you have been enrolled in over the past two years. Start with the most recent.)

Name of School or Organization	Name of Program or Grade	Full Address	Telephone No.	Duration M/Y - M/Y	What year are you graduating?

SECTION B: Guardian/Alternative Contact Information

Please provide contact information of someone we can contact if we are unable to reach you. **NOTE:** If you are under the age of 16, you must provide a parent or guardian as the contact.

Name(s): _____

Full Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: (_____) _____ Email: _____

Relationship: _____

For Office Use Only
Name of Application:

Province/Territory:



SECTION C: Career Interests

1. List your career interests: (Write more than one if you have not decided.)

- a) _____
- b) _____
- c) _____

2. In one line each, explain all of the non-academic requirements for your choice(s) above. If there are requirements, please write "None"; if you do not know, write "Uncertain". Examples of non-academic requirements are: "Must have 40 hours of apprenticeship" and "Must have first aid certificate".

- a) _____
- b) _____
- c) _____
- d) _____

3. In order of preference, list the training, apprenticeship, post secondary or other educational experiences to which you are seeking admission.

Name of Organization/ Institution	Location	Program Name	Dates from start to finish

4. List three of your biggest accomplishments.

Accomplishments:

-
-
-

For Office Use Only
Name of Application:

Province/Territory:



SECTION D:

This section is your opportunity to tell us why you should be chosen as one of the Top 20 Under 20 winners. Please take time to organize and express your thoughts. Your responses must be short, to the point and clearly answer each question.

For each question, use **no more than 300 words** in your response. Do not include attachments; they will not be read.

1. Please describe the idea or project that have you turned into reality?

2. In what ways is this idea or project unique or innovative?

For Office Use Only

Name of Application:

Province/Territory:



5. To make the project or idea a success, what 2 or 3 personal qualities did you need? What qualities did you develop or learn you needed?

6. Looking at your achievements now, describe

a. the risk(s) you took:

b. the leadership challenge(s) you faced and how you dealt with them (successfully or not!):

For Office Use Only

Name of Application:

Province/Territory:



7. How will your achievement or vision be sustained in the future?

I certify that the information provided on this application form and in the accompanying documentation is true and accurate. I have read the eligibility requirements for the award and I verify that I have met them. I agree to be bound by the regulations of the award. Moreover, I authorize the provision of any information held or to be held by secondary schools, post-secondary institutions, community organizations, others and my sponsor, relating to my application, including but not limited to personal evaluations and transcripts, will and could be used by the selection committee and staff of the Top 20 under 20 awards for the purpose of selection, for statistical analysis, and to facilitate ongoing administration activities with applicants. All information about and on my application will be kept confidential and on file by Youth In Motion. **Finally, if my application is selected for an award, I authorize the publication of my name and province of residence, with award selection details to be publicized. If selected, I also understand that I am required to attend the award ceremony and proceeding activities during the week of June 3, 2006. I agree that I will make the necessary adjustment to my schedule to ensure that I will be able to attend the ceremony in Toronto, Ontario.**

Signature of applicant: _____ Date: _____

If you are under the age of 16, please have a parent or guardian sign below as well

Signature of Parent/Guardian: _____ Date: _____



For Office Use Only

Name of Application:

Province/Territory:

SECTION E:

The questions in this section are for statistical purposes only and will not affect the way your application is reviewed and assessed. This section must be completed.

1. How did you hear about Top 20 Under 20™?

Guidance Counsellor

Teacher

Studentawards.com

Global Television Commercial

National Post Ad

Community Organization

Searching on the Internet

Other: _____

2. What category would the project, you are submitting to Top 20 Under 20™ for consideration, fall under?

Business and Entrepreneurship

Arts, Culture and Recreation

Science and Technology

Community and Volunteerism

Skilled Trades and Manufacturing

Government and Politics

Health

International

Other: _____

3. Please indicate your future education interest:

Apprenticeship

Private Training School

College

University

